

Announcements - HRD Info for 2012 Volunteer Internship Program...

Virtual Career Fair for the 2012 Volunteer Internship Program

Each summer, the FBI hosts an outstanding group of undergraduate/graduate students in our Volunteer Internship Program. Positions for this 10-week unpaid internship are available in local Field Offices, Headquarters, and CJIS. To recruit candidates for the program, the FBI's Personnel Recruitment Unit (PRU) will accept applications from October 17 to October 28, 2011, on the www.FBIjobs.gov Internet site.

Please note that PRU staff will not accept any resumes via email or fax; all candidates must apply at www.FBIjobs.gov.

PRU will also host a Virtual Career Fair on October 25 and 26, from 9 a.m. to 12 p.m. and from 1 to 4 p.m. EST. To participate in the Virtual Career Fair, interested students must go to www.exploreFBI.com on those dates.

During the Virtual Career Fair, participants will be able to ask questions, exchange information with recruitment staff, and learn more about the volunteer internship experience.

For more information about the FBI's Volunteer Internship Program, including a full list of qualifications and details on the selection process, employees can review the information below or call the HRD Call Center at (202)324-3333.

Interested students must visit www.FBIjobs.gov and click on Internship Programs.

Qualifications:

Those students selected for the Volunteer Internship Program must:

- Be a U.S. citizen
- Attend a college or university that is accredited by a regional or national institutional association recognized by the U.S. Secretary of Education
- Be classified as a sophomore, junior, or senior (not graduating before December) at a college or university; or be a graduate student enrolled in a college or university at least part-time
- Hold a minimum cumulative grade point average of 3.0 or higher on a 4.0 scale and be in good standing with their academic institution
- Be able to meet all FBI employment requirements as well as pass an FBI background investigation and receive a Top Secret security clearance

Employment Drug Policy:

The FBI is firmly committed to a drug-free society and work place. Therefore, the unlawful use of drugs by FBI employees is not tolerated.

Furthermore, applicants for employment with the FBI who currently use illegal drugs will be found unsuitable for employment. The FBI does not condone any prior unlawful drug use by applicants. We realize, however, some otherwise qualified applicants may have used drugs at some point in their pasts. The FBI policy sets forth the criteria for determining whether any prior drug use makes an applicant unsuitable for employment, balancing the needs of the FBI to maintain a drug-free workplace and the public integrity necessary to accomplish the FBI's intelligence and law enforcement missions.

Applicants who do not meet the criteria (available on www.fbijobs.gov) should not apply for any FBI position.

FBI Volunteer Internship Program Opportunities:

- Work side-by-side with FBI staff on a wide array of projects
- Gain insight into an FBI career and explore possible FBI employment after graduation
- Earn academic credit through your college or university
- Obtain a Top Secret security clearance
- An offer to continue the internship during the school year at a Field Office nearest to school